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Government of the People's Republic of Bangladesh  
Office of the Principal  
Bangladesh Institute of Glass & Ceramics  
Tejgaon, Dhaka-1208.

Ministry : Ministry of Education Division : Technical and Madrasa Education  
Directorate : Directorate of Technical Education Agency : Bangladesh Institute of Glass & Ceramics.  
Procuring Entity Name and Code : Principal, Bangladesh Instituted of Glass & Ceramics. Name of the Principal Md. Shamshad Khalil

ANNUAL PROCUREMENT PLAN FOR 2024-25

All dates entered in dd/mm/yy format

| Sl No. | Procurement Lot  | Description of Procurement                                          | Budget Allocation | Procurement Method | Contract aproving authority | Source of Fund | Time Code for Process | Advertise Tender | Tender Opening | Tender Closing & Evaluation | Aproval To Award | Notification of Award | Signing of Contract | Complition of Cotract | Total Time in Days |
|--------|------------------|---------------------------------------------------------------------|-------------------|--------------------|-----------------------------|----------------|-----------------------|------------------|----------------|-----------------------------|------------------|-----------------------|---------------------|-----------------------|--------------------|
| 1      | 2                | 3                                                                   | 4                 | 5                  | 6                           | 7              | 8                     | 9                | 10             | 11                          | 12               | 13                    | 14                  | 15                    | 16                 |
| 1      | BIGC/2024-25/G-1 | Computer Content                                                    | 313000            | OTM (e-Gp)         | DTE                         | GOB            | Planned Dates         | 11/1/2024        | 11/22/2024     | 12/6/2024                   | 12/13/2024       | 12/20/2024            | 1/17/2025           | 2/16/2025             |                    |
| 2      |                  | Office equipment                                                    | 313000            |                    |                             |                | Planned Days          | 0                | 21             | 14                          | 7                | 7                     | 28                  | 30                    | 107                |
| 3      |                  | Education Materials                                                 | 282000            |                    |                             |                |                       |                  |                |                             |                  |                       |                     |                       |                    |
| 4      | BIGC/2024-25/G-2 | Cleaning materials                                                  | 230,000           | OTM (e-Gp)         | DTE                         | GOB            | Planned Dates         | 11/1/2024        | 11/22/2024     | 12/6/2024                   | 12/13/2024       | 12/20/2024            | 1/17/2025           | 2/16/2025             |                    |
| 5      |                  | Other Manihari                                                      | 313000            |                    |                             |                | Planned Days          | 0                | 21             | 14                          | 7                | 7                     | 28                  | 30                    | 107                |
| 6      |                  | Chemical Product                                                    | 80000             |                    |                             |                |                       |                  |                |                             |                  |                       |                     |                       |                    |
| 8      |                  | Clothing                                                            | 300000            |                    |                             |                |                       |                  |                |                             |                  |                       |                     |                       |                    |
| 9      |                  | Sports goods                                                        | 150000            |                    |                             |                |                       |                  |                |                             |                  |                       |                     |                       |                    |
| 10     |                  | Books and Journals                                                  | 100000            |                    |                             |                |                       |                  |                |                             |                  |                       |                     |                       |                    |
| 11     | BIGC/2024-25/G-3 | Supply of Raw materials and Spare parts                             | 500000            | OTM (e-Gp)         | DTE                         | GOB            | Planned Dates         | 11/1/2024        | 11/22/2024     | 12/6/2024                   | 12/13/2024       | 12/20/2024            | 1/17/2025           | 2/16/2025             |                    |
|        |                  |                                                                     |                   |                    |                             |                | Planned Days          | 0                | 21             | 14                          | 7                | 7                     | 28                  | 30                    | 107                |
| 12     | BIGC/2024-25/G-4 | Supply of furniture                                                 | 784000            | OTM (e-Gp)         | DTE                         | GOB            | Planned Dates         | 11/1/2024        | 11/22/2024     | 12/6/2024                   | 12/13/2024       | 12/20/2024            | 1/17/2025           | 2/16/2025             |                    |
|        |                  |                                                                     |                   |                    |                             |                | Planned Days          | 0                | 21             | 14                          | 7                | 7                     | 28                  | 30                    | 107                |
| 13     | BIGC/2024-25/G-5 | Supply, Installation and commissioning of Equipment for Furnace lab | 23526000          | OTM (e-Gp)         | DTE                         | GOB            | 0                     | 11/1/2024        | 11/22/2024     | 12/6/2024                   | 12/16/2024       | 12/23/2024            | 1/20/2025           | 6/19/2025             |                    |
|        |                  |                                                                     |                   |                    |                             |                | Planned Days          | 0                | 21             |                             |                  | 7                     | 28                  | 150                   | 230                |

**Checked & Verified**

22/12/24  
 (স্বাক্ষর)  
 প্রধান শিক্ষক  
 বাংলাদেশ ইনস্টিটিউট অব গ্লাস এন্ড সিরামিক্স  
 তেজগাঁও, ঢাকা-১২০৮।  
 ফোন: ০২-২২২৪২৬৭৪



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ANNUAL PROCUREMENT PLAN FOR 2024-25

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| 1      | BIGC/2024-25/G-1 | Computer Content                                                    | 313000            | OTM (e-Gp)         | DTE                         | GOB            | Planned Dates         | 11/1/2024        | 11/22/2024     | 12/6/2024                   | 12/13/2024       | 12/20/2024            | 1/17/2025           | 2/16/2025             |                    |
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| 3      |                  | Education Materials                                                 | 282000            |                    |                             |                |                       |                  |                |                             |                  |                       |                     |                       |                    |
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| 5      |                  | Other Manihari                                                      | 313000            |                    |                             |                | Planned Days          | 0                | 21             | 14                          | 7                | 7                     | 28                  | 30                    | 107                |
| 6      |                  | Chemical Product                                                    | 80000             |                    |                             |                |                       |                  |                |                             |                  |                       |                     |                       |                    |
| 8      |                  | Clothing                                                            | 300000            |                    |                             |                |                       |                  |                |                             |                  |                       |                     |                       |                    |
| 9      |                  | Sports goods                                                        | 150000            |                    |                             |                |                       |                  |                |                             |                  |                       |                     |                       |                    |
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|        |                  |                                                                     |                   |                    |                             |                | Planned Days          | 0                | 21             | 14                          | 7                | 7                     | 28                  | 30                    | 107                |
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|        |                  |                                                                     |                   |                    |                             |                | Planned Days          | 0                | 21             | 14                          | 7                | 7                     | 28                  | 30                    | 107                |
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|        |                  |                                                                     |                   |                    |                             |                | Planned Days          | 0                | 21             | 14                          | 7                | 7                     | 28                  | 150                   | 230                |

Checked & Verified

মোঃ হুমায়ুন কবীর  
প্রশাসন ও হিসাব  
কারিগরি শিক্ষা অধিদপ্তর, ঢাকা।

(মোঃ সামসুল আলিম)  
অধ্যক্ষ  
বাংলাদেশ ইনস্টিটিউট অব গ্লাস এন্ড সিরামিক্স  
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